

## **Alabama Onsite Wastewater Board**

### **Quarterly Board Meeting**

**January 24, 2017**

The ninety fifth quarterly Board meeting was held at 450 South Union Street on January 24, 2017. Chairman Alton Williams called the meeting to order at 9:00 a.m. Present were: Randall Anderson, Michael Dansby, Michelle Stephens, Derrick Hutchins, Mike Haskell, Dr. Kevin White, Leigh Willis and Alton Williams. Absent was: Greg Ryland. Also present were: Melissa Hines, Executive Director, (AOWB) Robert Joiner, Enforcement Officer (AOWB) Jeff Long, Attorney for AOWB, Dave Roll, Executive Director (AOWA) Allen Tartt, Director (AOWATC)

### **ELECTION OF OFFICERS FOR 2017**

Chairman Alton Williams opened the meeting with the election of officers for 2017. The Floor was opened for nominations for Chairman of the Board. Michael Dansby made a motion to elect Randall Anderson Chairman of the Board. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes, Randall Anderson; abstain. All approved and the motion carried. At this time Chairman Randall Anderson took over as Chairman of the Board.

Chairman Randall Anderson opened the floor for nominations for Vice-Chairman of the Board. Dr. Kevin White made a motion to elect Derrick Hutchins as Vice-Chairman of the Board. Alton Williams second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; abstain, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

Chairman Randall Anderson opened the floor for nominations for Treasurer of the Board. Derrick Hutchins made a motion to elect Michael Dansby as Treasurer of the Board. Michelle Stephens second the motion. Roll call vote: Michael Dansby; abstain, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

### **MINUTES**

The minutes from the October 18, 2016 meeting were reviewed. Michael Dansby made a motion to approve the minutes from the October 18, 2016 meeting. Dr. Kevin White second the motion. All approved and the motion carried. Former Chairman Alton Williams signed the minutes from October 18, 2016 for the record.

## **CONSENT AGREEMENTS**

Jeff Long presented consent agreement 2017-0002 to the Board – installed and repaired an onsite wastewater system without a license. He paid \$500.00. Kenny Kyles. Mr. Mike Haskell made a motion to accept consent agreement 2017-0002. Mr. Alton Williams second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; abstain, Alton Williams; yes. All approved and the motion carried.

## **TREASURERS REPORT**

The treasurers report was presented. Discussion was had. New format was well received. New ideas were generated. Mr. Mike Haskell made a motion to accept the treasurers report as presented. Mr. Alton Williams second the motion. All approved by show of hands. Motion carries.

## **EXECUTIVE DIRECTORS REPORT**

Regarding the Johnny Abram's case from the October meeting – the Board fined him \$1,000.00. Mr. Abram has not paid the fine and stated via telephone on January 6, 2017, that he wasn't going to pay it. He has not renewed his license for 2017 and the Director won't allow him to renew until fine is paid.

Colton Ankers – tested for his basic installer license in September of 2015, he had passed the one-year deadline and is asking the Board to waive this and allow him to obtain his license. Discussion was had and Mr. Derrick Hutchins made a motion that the Alabama Onsite Wastewater Board not accept Mr. Colton Ankers request. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; no, Derrick Hutchins; yes, Mike Haskell; no, Kevin White; yes, Leigh Willis; abstain, Alton Williams; abstain. 3 yes; 2 abstentions; 1 no. Motion carries.

Discussion was had and a re-vote was taken for clarification. Roll call vote: Michael Dansby; yes, Michelle Stephens; no, Derrick Hutchins; yes, Mike Haskell; no, Kevin White; yes, Leigh Willis; abstain, Alton Williams; abstain. 3 yes; 2 abstentions; 1 no. Motion carries. Mr. Ankers must attend 1<sup>st</sup> time training and testing again to obtain his basic level installers license.

Eddie Stewart – Mr. Stewart several years ago held an advanced level I installer license. He downgraded license to basic. He has had past conversations with the former director and wants to revert back to the advanced level I license. Several years ago the Board decided that if you leave a level I or II and go down you cannot go back up without training and testing. The Executive Director recommended that if Mr. Stewart wants his level I license back, he needs to attend level I training and testing again. Discussion was had. Dr. Kevin White made a motion that this particular case, which is Mr. Eddie Stewart, go back to Advanced Level one training and pass the test to get that advanced level I license back. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell;

at which time a special called meeting will be had to make a determination on which avenue to pursue.

Carl Brown – he stated that the City of Tuscaloosa is requiring that you have to have a licensed plumber to make the hookup from the house to the tank. They are requiring that installers call that into the City and have that hookup checked by them. Not only the LHD but by the City of Tuscaloosa. Discussion was had – Director and Board Chairman will meet with Plumbers and Gasfitters Board for a resolution. Tabled item for Mr. Browns late fee was next. Discussion was had regarding this issue – Mr. Mike Dansby made a motion to waive Mr. Carl Brown's late fee for 2017. Ms. Michelle Stephens second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; no, Kevin White; yes, Leigh Willis; abstain, Alton Williams; yes. Motion carried.

At this time, Mr. Mike Haskell made a motion to go into Executive session to discuss the good name and moral character of Nada Bullock at 12:15 p.m. for approximately 15 minutes. Mr. Derrick Hutchins second the motion. All approved by show of hands. Jeff Long certified proper procedures for Executive Session. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

## **NEW BUSINESS**

None Reported.

## **UNFINISHED BUSINESS**

The Executive Director stated she was asked to put this topic on the agenda to be revisited. The Danny Brown issue from the meeting in October. The motion that was made regarding allowing a basic installer to install 4 basic and 1 advanced system under an advanced installers license was the topic. Discussion was had regarding this issue. The motion that was made at the October 2016 Board meeting stated: We the Alabama Onsite Wastewater Board are making an exception to the existing rule to allow four basic systems and one engineered system to apply for an Advanced Level I license. Dr. Kevin White made that motion and Randall Anderson second the motion. On this date (January 24, 2017), Mr. Mike Haskell made a motion to rescind the motion that was made at the October 18, 2016 Board meeting. Mr. Derrick Hutchins seconded the motion. Roll call vote: Michael Dansby: Yes; Derrick Hutchins: Yes; Kevin White: Yes; Michelle Stephens: abstain; Mike Haskell: Yes; Leigh Willis: Yes; Alton Williams: Abstain; Motion carries. Executive Director will notify Mr. Brown.

## **BOARD MEMBER REPORTS**

The FOWA requested adding two additional courses to their previously submitted request that had been approved by the Board. Courses are: Nitrogen and the onsite wastewater industry. Discussion was had. Dr. White made a motion that these courses be approved for 6 hours of CEU. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby: No; Derrick

yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

Shane Freeman – requesting that his advanced level I license be reinstated from basic - due to him being in the military. Discussion was had. Mr. Derrick Hutchins made a motion that the Board do not allow Mr. Freeman to have his Level I license back until he trains and tests for adv I. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

Wayne Gilliam – He was issued a deficiency plan for 2016. He paid his license fee and a deficiency fee. He was supposed to obtain continuing education before the end of the year. Now a new renewal year is here, and he hasn't obtained CE for 2016 or 2017. He has sent in another deficiency plan for 2017. Notes are in the DBASE from 04/26 that states deficiency plan approved, no late fees or penalties. Director couldn't issue the 2016 license because he failed to get CE due to health issues. He continues to have health issues. Discussion was had. Dr. Kevin White made a motion that the Board deny giving him a license in 2017 because of the lack of continuing education for the past two years. Whatever license he wants in the future, he has to go back to training and pass the exam for a new license as well as all other criteria for a new license. Mr. Mike Haskell second the motion. Roll call vote: Michael Dansby; yes, Michelle Stephens; yes, Derrick Hutchins; yes, Mike Haskell; yes, Kevin White; yes, Leigh Willis; yes, Alton Williams; yes. All approved and the motion carried.

Carl Brown – asking for late fee to be waived. He stated he tried to contact the office and my cell phone on 12/30/2016 and no one answered. Director doesn't recall the phone call, but with the current phone situation, it very well may have happened. Discussion was had to the subject. Tabled until Mr. Brown arrived.

Notes from Director – Newsletter to begin, will be posted on website, minutes will be posted to website,

Director presented enforcement report – report well received.

Staffing plan for current director was presented and accepted.

## **SPECIAL GUESTS**

Ms. Kelli Bolistad with Sooner Management as well as Mark Vincent with ISD (State of Alabama) arrived to discuss the current office space situation as well as the lease with RSA. Lengthy discussion was had. At 11:00 a.m. Mr. Mike Haskell made a motion to go into attorney-client executive session to resume at 11:15 a.m. Jeff Long certified it's a proper purpose for executive session. Ms. Michelle Stephens second the motion. All approved by uplifted hands. Coming back into session, Ms. Leigh Willis made the recommendation on behalf of the Board that the Executive Director go to Kelli Bolistad and tell her obviously, we are not happy and to ask her what she can offer us and provide that to us within ten working days to her

Hutchins: No; Kevin White: Yes; Michelle Stephens: No; Mike Haskell: No; Leigh Willis: No; Alton Williams: No; Motion is denied.

Dewayne Shaddix submitted a requested for approval of 6 hours of continuing education for 2017 renewal from the Concrete Field testing technician grade I course. Discussion was had. Dr. White made a motion to approve the submitted request. Ms. Michelle Stephens second the motion. All approved by show of uplifted hands. Motion carries.

Dr. White presented the PQS school at the Pumper show be allowed 17 hours of CEU. Mike Haskell second the motion. All approved by show of uplifted hands. Motion carries.

The meeting was adjourned at 12:43 p.m.

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Chairman of the Board

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Recording Secretary